



BARKERVILLE

— HISTORIC TOWN & PARK —

Governed by: Barkerville Heritage Trust

14301 Highway 26 East

Box 19, Barkerville, BC V0K 1B0 (www.barkerville.ca)

Job Posting: Operations Labourer

JOB DESCRIPTION & SUMMARY

Classification: Commerce/Labourer

Job Title: Operations Labourer

Position: Temporary, Full Time

Duration: Up to 5 months, anticipated dates October 19, 2026 – March 20, 2027

Posting: Internal/External

Closing Date: 5pm on October 5th, 2026

Salary: \$27.77/hour plus privileges as dispersed according to the Collective Agreement between the BCGEU and Barkerville Heritage Trust.

Barkerville Historic Town & Park is the largest and most significant living museum and heritage asset in Western North America. It was the centre of the Cariboo Gold Rush whose repercussions through history can still be felt today. The site is owned by the Province of British Columbia and managed on their behalf by the Barkerville Heritage Trust, a non-profit society and registered charity.

With year-round maintenance of an impressive 457 hectares of park surrounding 107 Heritage buildings and 62 Heritage replica buildings, 161 campsites, 4 rental cottages as well as a staff accommodation camp, the Barkerville Heritage Trust employment experience is truly one that will challenge your abilities and provide a constantly changing environment.

Status:

- BC Government Employees Union (BCGEU)

Your Role:

As a member of the Team, you will be part of a group that constantly strives to meet the vision of an authentic, unique, World-class experience for everyone to enjoy. Effective heritage conservation involves preservation, rehabilitation, restoration, protection and safety of the entire park. You will be required to perform a variety of skills that will aid in the protection, securing and safety of the property, buildings, guests, tenants, fellow workers and contractors along with other duties related to the operations of park facilities.

Orientation and Supervision (how the position fits into the company structure):

- Position reports to the Department Leads and General Manager.
- Position works with other Barkerville (BHT) staff, Protection Services, BCWS (wildfire), Conservation Officers, RCMP and Search and Rescue groups as needed.
- Performs all operational duties based upon industry standards and guided by the *Standards and Guidelines for the Conservation of Historic Places in Canada* and the *BC Heritage Conservation Act* to ensure the continued protection and conservation of Barkerville Historic Town & Park
- Performs all operational duties following the Barkerville standards for professional conduct
- Maintains high ethical and code of conduct standards as per Barkerville guidelines



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The position requires that the following laws, regulations, policies and procedures be adhered to:

- WorkSafe BC regulations
- The Barkerville Heritage Trust's policies and procedures
- Adherence to the Job Performance Expectations of the position
- Performs all operational duties based upon industry standards and guided by the occupation health and safety regulations

Main tasks and responsibilities could include:

- General labour, maintenance and cleanup of the Heritage Zone, campgrounds, staff camp and all BHT properties including Blessings' Grave and Cottonwood House when assigned.
- Assist with Fire Smart initiatives throughout the site and all BHT properties including clean up
- Organization and cleanliness of the shop facilities, all grounds throughout the park including parking lots, roads and accesses.
- Pick up, loading and removal of garbage, yard and wood waste in all BHT properties.
- Loading, unloading, moving of furniture, fixtures and equipment as needed.
- Set up and tear down of special event equipment and fixtures.
- Stripping, painting and staining of exterior and interior surfaces with training
- Reporting dangerous building or site conditions, monitoring properties, buildings and the site for intruders, disturbances and responding/reporting security events appropriately.
- The ability of complete minor repairs and maintenance to tools, equipment and vehicles.
- The ability to report and respond to site emergencies where specific skills and training allow, involving emergencies such as flooding, fire, wildfire threats, malfunctioning site utilities and systems including power outages, fire suppression and site evacuation.
- Ability to safely use and operate gas powered equipment such as snowblowers, mowers, brushers, saws, splitters, trimmers, ATVs, snowmobiles and BHT vehicles with appropriate training
- Respond, shut down, troubleshoot and reset fire protection and alarm systems with training
- Identify, repair, prevent and report conditions that could present a safety hazard
- Assist customers and/or staff with minor vehicles issues, complaints and emergencies
- Performs flexible and varying duties depending on the shifting needs of the organization and its staff members

Qualifications, Skills, and Abilities (requirements needed to perform the job):

- Experience with heritage buildings and hands-on work with repairs
- Ability to work under own initiative with minimal supervision or as a member of a team
- Ability to communicate effectively in both written and oral form
- Ability to use email and electronic communication logs including shift reports
- Ability to understand and follow oral and written instructions
- Ability to use computer-based platforms for training, tracking and communication



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- Good public relations skills
- Hold and maintain a valid Class 5 British Columbia driver's license
- Experience with operating heavy equipment is necessary
- Ability to communicate professionally and clearly with staff, contractors, merchants, officials and guests.
- Ability to perform manual labour duties and to perform the physical job requirements including lifting and moving building supplies
- Ability to work at any Barkerville or Cottonwood Historic sites or properties

Assets:

- Valid Fall Protection/Fall Arrest certification
- Valid Occupational First Aid
- Fire suppression experience
- Experience with human/wildlife conflict resolution
- Water treatment experience
- S100/S185 wildfire training
- FireSmart experience
- Falling certification
- Small engine repairs experience
- Working from heights

Working conditions (physical environment of the job, including on and off site):

- Work will require lifting, pushing and carrying, climbing ladders & stairs, and walking throughout the site.
- Medium to high physical effort in an ever-changing environment during inclement weather (excessive heat and cold, rain and snow, high winds)
- High level of mental attention and concentration required
- Able to work varying shifts to accommodate 24-hour site operations
- Required to work outdoors in all extreme weather conditions
- Available to work with very short notice any time of the day and night
- Wearing appropriate safety footwear is required.
- Ability to lift a minimum of 40lbs

For more information or to send a resume please contact Krista Bolton, Human Resources Manager, Barkerville Historic Town and Park via email at krista.bolton@barkerville.ca.