



BARKERVILLE

— **HISTORIC TOWN & PARK** —

Governed by: Barkerville Heritage Trust
14301 Highway 26 East
PO Box 19, Barkerville, BC, V0K 1B0 (www.barkerville.ca)

Job Posting: Park Labourer at Cottonwood House

JOB DESCRIPTION & SUMMARY

Job title: Park Labourer

Classification: Heritage Conservation Worker 1

Position: Casual, Seasonal

Duration: June 8 – September 13, 2026

Posting: Internal/External

Closing Date: May 29, 2026, or until filled.

Salary: \$31.61 plus privileges as dispersed according to the Collective Agreement between the BCGEU and Barkerville Heritage Trust.

Barkerville and Cottonwood House exist to inspire today through the courage of the past. We promise a welcoming experience to reflect, connect and grow. In everything we do, we are connected by discovery, and as a result are described as adventurous, authentic, inclusive and dynamic. Both sites are owned by the Province of British Columbia and managed on their behalf by the Barkerville Heritage Trust, a non-profit society and registered charity.

Status:

- BC Government Employees Union (BCGEU)

Orientation and Supervision: (How the position fits into the company structure):

- Position reports to the Curator
- Works as a team member with all Barkerville Heritage Trust site staff, licensees and contractors involved with heritage site operational activities.
- Performs all operational duties based upon museum/heritage standards and guided by the *Standards and Guidelines for the Conservation of Historic Places in Canada* to ensure the continued protection and conservation of Barkerville Historic Town.

The position requires that the following laws, regulations, policies and procedures be adhered to:

- Standards and Guidelines for the Conservation of Historic Places in Canada
- Barkerville Historic Landscapes Conservation Plan
- British Columbia's Heritage Conservation Act
- The Workers Compensation Board regulations
- The Barkerville Heritage Trust's policies and procedures
- Adherence to the Job Performance Expectations of the position
- Performs all operational duties based upon industry standards and guided by the occupation health and safety regulations

Main tasks or responsibilities:

- Perform custodial duties, including cleaning toilets, sinks, showers, floors, walls, and ceilings, as well as maintaining and cleaning all buildings (interior and exterior) and curatorial areas as needed.
- Perform general cleanup and maintenance of outdoor areas such as yards, pathways, trails, parking lots, and cemeteries, including the upkeep of lawns, surfaces, weeding, debris removal, and animal areas.
- Maintain, repair, and perform touch-up painting on infrastructure like fencing, signage, and other structures.
- Assist with FireSmart assessments and implement vegetation management strategies (pruning, thinning, clearing hazardous vegetation) to reduce wildfire risk and enhance fire protection, including constructing and maintaining firebreaks and fuel reduction projects.
- Safely operate vegetation management tools (e.g., chainsaws, brush cutters, lawn mowers) and vehicles (e.g., mowers, tractors, trucks, side-by-side) for site maintenance and conservation tasks.
- Monitor water systems for fire protection, wildlife, and environmental hazards, including nesting patterns of birds, danger trees, invasive species, river levels, flood conditions, and power outages.
- Track and report fire hazards, noxious weeds, and other environmental concerns to mitigate risks and support conservation efforts.
- Complete minor repairs and routine maintenance on tools, equipment, vehicles, and landscaping machinery to ensure proper functioning.
- Maintain excellent communication including checking & responding to email, completing tasks, and submitting shift reports.
- Provide excellent visitor experiences and contribute to enhancing public areas through positive interactions.
- Perform flexible duties as needed based on shifting organizational priorities

Qualifications, Skills, and Abilities:

- Grade 12 education or equivalent.
- Valid Class 5 British Columbia driver's license.
- WHMIS certification (training provided).
- Ability to safely operate various hand, cordless, and gas-powered tools along with ride-on equipment (e.g., chainsaw, trimmer, brush cutter).
- Ability to work independently with minimal supervision and as part of a team.
- Strong communication, interpersonal, and customer service skills.
- Physical stamina and the ability to lift, push, reach, and carry items as needed.
- Ability to work outdoors in varying weather conditions and perform physical tasks.
- Knowledge of FireSmart principles and environmental stewardship practices.
- Experience or education in environmental science, forestry, park management, or related fields.
- Knowledge of WorkSafe BC regulations and safety policies.
- Understanding blueprints and drawings.
- Ability to lift a minimum of 40lbs.
- Reliable, punctual, organized, self-motivated, and able to take initiative.
- Capable of working independently and as part of a team.

Assets:

- Occupational First Aid (Basic, Intermediate or Advanced.)
- Experience or education in heritage building conservation.
- Experience operating heavy machinery (e.g., backhoe, skid steer, zoom boom).
- Leadership and project management experience.
- Fire suppression experience.
- Falling certification.
- Knowledge of Indigenous land management practices. First aid and safety certifications are assets.
- Experience operating heavy machinery (e.g., backhoe, skid steer, excavator) is an asset.

Working conditions (Physical environment of the job, including on and off site):

- Work is primarily outdoors in all weather conditions, over difficult terrain and uneven ground.
- Requires physical endurance. May require traversing the length of the site multiple times in the course of your duties.
- Work will require lifting and carrying, climbing ladders, and walking throughout the site.
- Wearing appropriate footwear is required.
- Mental alertness is essential, especially when operating machinery or working in hazardous conditions. Successful candidates must be available to work for the duration of the season.

For more information or to send a resume please contact Krista Bolton, Human Resources Manager via email at krista.bolton@barkerville.ca.