



# **BARKERVILLE**

— **HISTORIC TOWN & PARK** —

Governed by: Barkerville Heritage Trust  
14301 Highway 26 East  
Box 19, Barkerville, BC V0K 1B0 (www.barkerville.ca)

## **Job Posting: Waste and Recycling Collector**

*2019 04 14 Version 1.0*

### **JOB SUMMARY**

The Waste and recycling collector is responsible for the collection of waste and recycling from the campgrounds, historic town and park.

**Classification: Laborer 1**

**Job title: Waste and Recycling Collector**

**Positions: Part-Time Seasonal ( 3 – 4 hrs per day, 5 days a week)**

**Closing Date: Open until filled**

**Start Date: May 16th**

**Internal/External Posting**

#### **Status:**

- BC Government Employees Union (BCGEU)
- Salary Grade: \$21.75 plus privileges as dispersed according to the Collective Agreement between the BCGEU and the Barkerville Heritage Trust

#### **Orientation and Supervision: (how the position fits into the company structure)**

- Position reports to the commerce lead and general manager
- Performs all operational duties based upon industry standards and guided by the *Standards and Guidelines for the Conservation of Historic Places in Canada* to ensure the continued protection and conservation of Barkerville Historic Town & Park
- Works as a team member with all Barkerville Heritage Trust site staff and contractors involved with operational activities

#### **Main tasks or responsibilities (core duties of the position, including but not limited to):**

- Collection of garbage and recyclables within the 3 campgrounds, residential camp, sanitation, historic townsite and park.
- Keeps grounds free of hazards and waste
- Professional use of two-way radio and Barkerville Radio protocol
- Ability to work with all departments and employees of Barkerville
- Performs flexible and varying duties depending on the shifting needs of the organization and its staff members

**The Position requires that the following laws, regulations, policies and procedures be adhered to:**

- Workers Compensation Board regulations
- Barkerville Heritage Trust Safety Management and Accident Prevention Program
- Barkerville Heritage Trust's policies and procedures



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- Adherence to the job performance expectations of the position
- Adherence Barkerville's personal presentation standards
- Performance of all operational duties based up on industry standards and guided by the occupation health and safety regulations

### **Qualifications, Skill and Abilities (Requirements needed to perform the job):**

- Ability to work under own initiative with minimal supervision and as a member of a team
- Ability to communicate effectively in both written and oral form
- Ability to understand and follow oral and written instructions
- Superhost training provided by employer when required
- Hold and maintain a valid Class 5 British Columbia driver's license

### **Working conditions: (physical environment of the job, including on and off site):**

- Will be required to wear an approved uniform or appropriate period costume in the performance of duties
- Work will occasionally require lifting and carrying
- Physical mobility and stamina required
- Ability to climb stairs

For more information or to apply contact Dawn Leroy Barkerville Historic Town and Park at [dleroy@barkerville.ca](mailto:dleroy@barkerville.ca) or 1.888.994.3332 ext 24