



BARKERVILLE

— HISTORIC TOWN & PARK —

Governed by: Barkerville Heritage Trust
14301 Highway 26 East
Box 19, Barkerville, BC V0K 1B0 (www.barkerville.ca)

Job Posting: Campground Labourer Seasonal Full-Time and Casual On-Call

JOB SUMMARY

Classification: Security/Labourer

Job title: Campground Operations Labourer

Positions: Seasonal Full-time June 1st to August 31st and Casual On-Call

Closing Date: April 20th, 2019

Status:

- BC Government Employees Union (BCGEU)
- Salary grade: \$21.75 plus privileges as dispersed according to the Collective Agreement between the BCGEU and the Barkerville Heritage Trust

Orientation and Supervision: (How the position fits into the company structure):

- Position reports to the Commerce Lead and General Manager;
- Works as a team member with all Barkerville Heritage Trust site staff and contractors involved with heritage site operational activities;
- Performs all operational duties based upon industry standards and guided by the *Standards and Guidelines for the Conservation of Historic Places in Canada* to ensure the continued protection and conservation of Barkerville Historic Town;
- Must be reachable for Seasonal Work and/or for Casual On-Call work as per call out policy and procedures.

Main tasks or responsibilities: - (Core duties of the position, including but not limited to):

- Use Campgrounds database for bookings and bookings look-up;
- Custodial duties: including cleaning of toilets, sinks, showers, floors, walls, ceilings, other;
- Garbage and recycling pick - up, sorting and disposal in the campgrounds and Barkerville townsite;
- The ability to complete minor repairs and maintenance in campgrounds;
- Operate various vehicles to perform certain campground duties;
- General labour and cleanup of campground roads, pathways, sites, and firepits;
- Painting and staining of exterior and interior surfaces;
- The ability to complete minor repairs and maintenance to tools, equipment and vehicles;
- Performs flexible and varying duties depending on the shifting needs of the organization and its staff members.

The position requires that the following laws, regulations, policies and procedures be adhered to:

- The Work Safe BC regulations;
- The Barkerville Heritage Trust Safety Management and Accident Prevention Program;
- The Barkerville Heritage Trust's policies and procedures;



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- Adherence to the Job Performance Expectations of the position;
 - Performs all operational duties based upon industry standards and guided by the occupation health and safety regulations;

Qualifications, Skills, and Abilities (Requirements needed to perform the job):

- Ability to safely use and operate various hand and cordless tools;
- Ability to safely use and operate gas powered equipment;
- Physical mobility and stamina are required;
- Ability to work under own initiative with minimal supervision or as a member of a team;
- High level communication skills and a proven commitment to customer service;
- A Grade Twelve education or a recognized equivalency;
- Occupational First Aid Level 1 with a Transportation Endorsement is required and will be provided by the employer;
- Hold and maintain a valid Class 5 British Columbia driver's license.

Working conditions (Physical environment of the job, including on and off site):

- Required to work outdoors in varying weather conditions;
- Work will require lifting and carrying;
- Will be required to wear an approved uniform in the performance of duties;
- Will be required to perform manual labour duties and to perform the physical job requirements.

For more information contact Dawn Leroy, General Manager, Barkerville Historic Town and Park at dleroy@barkerville.ca or 250-255-6655

Apply by email or in person to Dawn Leroy