

**BARKERVILLE HERITAGE TRUST
DIRECTORS' MEETING
MINUTES**

Saturday, April 26, 2008

Cariboo Chilcotin Coast Tourism Association

Attending: Pat Pickering, Roy Spooner, Blanca Schorcht, Sue Morhun, Neil Vant, Lily Chow, Rhonda Hunter, Rob Rummel, Gord Rattray, Tom Turner, Judy Campbell (staff), Guest: Gary Zorn (for Kim Burgoyne, CCCTA).

Regrets: Betsy Ives, Murry Krause, Kim Burgoyne, April Moi

Call to order: 9:45 am

MINUTES:

1. *Moved Tom Turner/Neil Vant to receive the Directors' Notes from January 13, 2008 Meeting as amended. Carried.*
2. *Moved Neil Vant/Rhonda Hunter to approve the Minutes from the January 13, 2008 Meeting as amended. Carried.*
3. *Moved Sue Morhun/Lily Chow to receive the Directors' Notes from the February 14, 2008 Teleconference. Carried.*
4. *Moved Neil Vant/Seconded Sue Morhun to receive the Directors' Notes from the March 13, 2008 Teleconference. Carried.*
5. *Moved Neil Vant/Rob Rummel to receive the Directors' Notes from the April 10, 2008 Teleconference. Carried.*

Moved Rhonda Hunter/Blanca Schorcht to ratify that 3 letters received in the March 13, 2008 teleconference. Carried.

CORRESPONDENCE:

1. Letter from Minister Hagen

Moved Rhonda Hunter/Neil Vant to receive the letter from Minister Hagen. Carried.

Letters of Thank You will be sent from the CEO and from the Board Chair.

2. Letter from PMT Accounting – this is their standard audit preparation letter.
Moved Roy Spooner/Rob Rummel to receive the letter from PMT Accounting. Carried

3. Letter from Wells Service Station

Moved Roy Spooner/ Tom Turner to receive letter and respond with a letter of general support. Carried.

REPORTS

Financial

1. 07/08 Year End roll-up

Moved Rhonda Hunter/Blanca Schorcht to receive the Income/Expense report as tabled. Carried.

2. Balance Sheet as of March 31, 2007

Moved Sue Morhun/Roy Spooner to receive the balance sheet as tabled. Carried.

Discussion

There needs to be a way to record gifts in kind as well as volunteer hours. This information should be added to the annual report.

CEO Report

Sawmill

- We have been awarded \$167,000 to restore the sawmill. It may or may not be operational; we don't know at this time
- If it was operational, Barkerville could mill its own non-dimensional lumber for restoration needs
- If our own mill doesn't work we could potentially partner with another small mill in the area, particularly if there is one associated with the woodlot in Wells.

National Designation

Neil Vant read from a copy of the program of the original ceremony in 1928 of the national designation of the Cariboo Waggon Road and presented a copy to the CEO for the archives.

Marketing Committee Report

Tourism Summit

The CEO reported that this committee has been working to organize a Northern Tourism Summit to discuss growing the tourism pie in northern BC. An application has been made through the CEDI program that would fund bringing major players together to develop strategic initiatives. This funding would also include follow-up and implementation. The Committee is now looking for a fall date.

Moved Rob Rummel/Neil Vant that the Barkerville Heritage Trust join the 16/97 Alliance and that Roy Spooner be our representative on this body. Carried.

Barkerville Connector

The CEO reported on progress on research project being coordinated by Fraser Fort George Regional District and the City of Prince George to address concerns raised during the consultation. This includes additional research on the benefits of circle routes and consultation with First Nations groups.

Revenue Development Committee – Roy Spooner

- Have set the dates for the Revenue Development Committee meeting at May 30/31 in Barkerville
- Gary McCarthy will lead a summary of our previous workshop; then Janis to walk through feasibility process
- The Board received a copy of Janis Hamilton's proposal; the Committee considers it a good process
- Working towards a fall campaign (getting the case); try to hit the streets before the end of the tax year (e.g. lead contributors); the public campaign will be the last thing
- We need something in place for Treasury Board submission in September
- Barkerville is not on the government radar; we need to bring the larger community to bear on the issue
- Decision makers are largely urban; do not realize that the wealth comes from the interior
- Gord Rattray would like to be added to the rev/dev committee.

Action: Rhonda to draft a framework for the rev/dev plan, email for comments and have a second version before May meeting.

Housing Committee

The Housing Committee has met and conducted some preliminary research. There is a need for a situational analysis and options report.

OLD BUSINESS/BUSINESS ARISING

Board Appointments

Neil Vant has been reappointed to the Barkerville Heritage Trust by the District of Wells for a 3 year term.

Developing Collective Awareness Consultancy –

The Heritage Sites are working together with the Heritage Branch and the University of Victoria to organize a strategic planning session that builds collaborative action leading to sustainability. Gord Rattray will lead the session. The Sustainability Study will not be made available by the FOI office until May 27th. They need to check that everyone is all right with releasing the information. It is hoped that the CEO and key Board members from each site will be able to attend. The intent is to identify 2 or 3 key messages and a list of to whom these will be delivered.

New Website

CEO report on progress and showed screen shots of the design concept.

NEW BUSINESS

Gala Premiere

Arrangements for the Gala Premiere of the Theatre Royal and Barkerville's Summer Season were discussed.

NCMA Presentation

Roy Spooner will do a presentation at the North Central Municipal Association on Friday, May 9th

Sunday, April 27, 2008

Call to order: 9 am

Meetings

Discussion

There was discussion around the number and timing of Board meetings and frequency of Board meetings. There was general agreement among the Board to follow through with the following plan:

- Quarterly meetings dealing with strategic issues – June (AGM), September, November (or January) and April.
- June & Sept in Barkerville; others will move around the region
- Routine items such as minutes, correspondence and committee reports will be dealt with via email.
- Bi-monthly teleconferences
- Executive Committee and working groups will meet as required to move issues forward
- Board Chair has ownership of the agenda. The CEO has a section to run; the rest of the meeting belongs to the Board Chair.

Elections

Discussion of policy

- 1 year terms
- Chair should have 1 year on executive prior to letting name stand (this has not been formalized)

The following were elected by acclamation:

Chair: Neil Vant

Vice-Chair: Sue Morhun

Secretary: Roy Spooner

Past Chair: Pat Pickering

The new executive will take office at the June AGM.

Annual Report

We need a professional looking Annual Report and sent it to an extensive mailing list; it is a major component of the fundraising package.

Meeting Adjourned.